



# TRANSFER CREDIT WORKSHEET

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Applicants may use this worksheet as a guide to gauge progress in completing required and strong recommended course prerequisites prior to admission to CCMS. This worksheet is appropriate for all applicants, including those already having completed a college degree. Please see reverse side for recommended course options, resources, and contact information.

<b>Qualified Transfer Credit Requirements:</b> <ul style="list-style-type: none"> <li>✓ Regionally accredited <u>or</u> accredited by American Board of Funeral Service Education (ABFSE) <u>or</u> accredited by American Council on Education (ACE)</li> <li>✓ Grade of "C" or better in EACH REQUIRED COURSE*</li> <li>✓ Cumulative 2.5 GPA for qualified transfer courses</li> </ul>	<b>Key for Required &amp; Recommended Courses:</b> <ul style="list-style-type: none"> <li>* Indicate courses REQUIRED FOR ALL APPLICANTS including those having already completed an accredited degree</li> <li>^ See all recommended course options on reverse side</li> </ul>
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ASSOCIATE OF APPLIED SCIENCE		Areas of Study	BACHELOR OF MORTUARY SCIENCE	
* Required transfer course ^ See recommended course options on reverse page	Transfer Credits Required		Transfer Credits Required	* Required transfer course ^ See recommended course options on reverse page
_____ 3cr _____ 3cr ^ See reverse page for strong recommended course options	6	English	6	_____ 3cr _____ 3cr ^ See reverse page for strong recommended course options
* Chemistry 3cr * Anatomy & Physiology 3cr _____ 3cr (Chemistry and A&P labs are not required) ^ See reverse page for strong recommended course options	9	Science	9	* Chemistry 3cr * Anatomy & Physiology 3cr _____ 3cr (Chemistry and A&P labs are not required) ^ See reverse page for strong recommended course options
* Psychology (Intro or Gen) 3cr Sociology (Intro or Gen) 3cr _____ 3cr ^ See reverse page for strong recommended course options	9	Social Science	12	* Psychology (Intro or Gen) 3cr _____ 3cr _____ 3cr _____ 3cr ^ See reverse page for strong recommended course options
* Communications (Interpersonal/Basic) 3cr	3	Humanities & Arts	12	* Communications (Interpersonal/Basic) 3cr _____ 3cr _____ 3cr _____ 3cr ^ See reverse page for strong recommended course options
* Accounting 3cr	3	Business	9	* Accounting 3cr _____ 3cr _____ 3cr ^ See reverse page for strong recommended course options
		Electives	12	_____ 3cr _____ 3cr _____ 3cr _____ 3cr ^ See reverse page for strong recommended course options
<b>TRANSFER CREDITS REQUIRED FOR AAS</b>		<b>30</b>		<b>60</b> <b>TRANSFER CREDITS REQUIRED FOR BMS</b>

WEB: <https://www.ccms.edu/admissions/prerequisites/>

EMAIL: [admissions@ccms.edu](mailto:admissions@ccms.edu)

PHONE: (513) 618-1926

# RECOMMENDED COURSES

In addition to completing required prerequisite courses\* identified on the front of this worksheet, CCMS strongly encourages you complete the below recommended courses^ to establish a solid general education foundation for success as a CCMS student.

<p style="text-align: center;"><b><u>ENGLISH</u></b></p> <p>^<b>Composition I</b> (<i>strongly recommended</i>)          ^<b>Composition II</b> (<i>strongly recommended</i>)          Writing          Grammar          English Literature</p>	<p style="text-align: center;"><b><u>SCIENCES</u></b></p> <p>^<b>A&amp;P II</b> (<i>strongly recommended</i>)          ^<b>Microbiology</b> (<i>strongly recommended</i>)          ^<b>Pathology</b> (<i>strongly recommended</i>)          Biology    <i>(Labs are not required)</i></p>	<p style="text-align: center;"><b><u>SOCIAL SCIENCES</u></b></p> <p>^<b>Sociology I</b> (<i>strongly recommended</i>)          ^<b>Death &amp; Dying</b> (<i>strongly recommended</i>)          Racial / Ethnic          Social Work          Marriage &amp; Family</p>
<p style="text-align: center;"><b><u>HUMANITIES &amp; ARTS</u></b></p> <p>^<b>Religion</b> (<i>strongly recommended</i>)          ^<b>Critical Thinking</b> (<i>strongly recommended</i>)          ^<b>Ethics</b> (<i>strongly recommended</i>)          Speech          Philosophy          Logic          Art / Sculpting / Art History</p>	<p style="text-align: center;"><b><u>BUSINESS</u></b></p> <p>^<b>Business Law</b> (<i>strongly recommended</i>)          ^<b>Business Mgt.</b> (<i>strongly recommended</i>)          Statistics          Economics (Micro and Macro)          Computer Science          Finance / Money &amp; Banking          Marketing</p>	<p style="text-align: center;"><b><u>ELECTIVES</u></b></p> <p>Elective courses are discretionary and are recommended to come from areas of study in <u>Sciences</u>, <u>Social Sciences</u>, and <u>Business</u>.</p>

PREREQUISITE RESOURCES:	
<b>ADMISSION &amp; TRANSFER CREDIT POLICY</b>	<a href="https://www.ccms.edu/admissions/admissions-policy/">https://www.ccms.edu/admissions/admissions-policy/</a>
<b>COLLEGE TRANSFER AGREEMENTS</b>	<a href="https://www.ccms.edu/admissions/prerequisites/college-transfer-agreements/">https://www.ccms.edu/admissions/prerequisites/college-transfer-agreements/</a>
<b>ONLINE DEGREE PATHWAY</b>	<a href="https://www.ccms.edu/admissions/prerequisites/terra-state-online/">https://www.ccms.edu/admissions/prerequisites/terra-state-online/</a>
<b>REGIONAL ACCREDITATION CHECK</b>	<a href="https://ope.ed.gov/dapip/#/home">https://ope.ed.gov/dapip/#/home</a>
<b>ABFSE ACCREDITATION CHECK</b>	<a href="http://www.abfse.org/html/dir-listing.html">http://www.abfse.org/html/dir-listing.html</a>
HOW TO APPLY TO CCMS:	
<b>APPLY ONLINE TODAY FOR FREE AT:</b> <a href="http://www.ccms.edu">www.ccms.edu</a>	<b>SEND OFFICIAL TRANSCRIPTS ELECTRONICALLY OR BY MAIL:</b> Electronic: <a href="mailto:admissions@ccms.edu">admissions@ccms.edu</a> Mail: CCMS Admissions 645 W. North Bend Rd. Cincinnati, Ohio 45224
<b>NEED ASSISTANCE? Call (513) 618-1926</b>	

**NOTICE OF NONDISCRIMINATION**

CCMS does not discriminate on the basis of race, color, age, creed, religion, gender, sexual orientation, gender identity and expression, ancestry, national origin, disability, marital status, veteran or military status, genetic information, or any other class protected by law in the administration of its admission or academic policies, activities, financial aid, or programs. For further information on CCMS' nondiscrimination policy, go to <https://www.ccms.edu/about-ccms/safety/title-ix/>. You may also contact the Title IX Coordinator at 513-618-1933; [titleix@ccms.edu](mailto:titleix@ccms.edu); 645 W North Bend Rd. Cincinnati, OH 45224.

**DISABILITY & ACCOMMODATIONS POLICY**

Cincinnati College of Mortuary Science (CCMS) is committed to providing a non-discriminatory environment to ensure that qualified individuals with disabilities are treated in a non-discriminatory manner during the application process and for students to ensure non-discrimination in all terms, conditions, and privileges of the educational program. CCMS provides, at no charge, reasonable accommodations to qualified individuals where such accommodation would not fundamentally alter the academic, technical, or prerequisites and standards for admission or participation in the program or curriculum, or otherwise cause an undue hardship. Course substitutions and/or waivers will not be granted. CCMS operates in compliance with the U.S. Department of Education Americans with Disabilities Act (ADA) and abides by provisions of Section 504 of the Rehabilitation Act of 1973 to protect otherwise qualified individuals from discrimination. At the postsecondary education level, a *qualified individual* with a disability is capable of meeting the academic and technical standards and prerequisites for admission to fulfill the essential requirements of an educational program or activity with or without reasonable accommodation. View full policy at <https://www.ccms.edu/about-ccms/disability-and-accommodation-policy/>.